



# सकलडीहा पोस्ट ग्रेजुएट, कॉलेज SAKALDIHA POST GRADUATE COLLEGE

सकलडीहा, चन्दौली-232109 (उप्र)  
Sakaldiha, Chandauli-232109 (U.P.)  
(सम्बद्ध महात्मा गांधी काशी विद्यापीठ, वाराणसी)  
(Affiliated: Mahatma Gandhi Kaashi Vidyapeeth, Varanasi)  
Email: sggcollege1965@gmail.com  
sakaldihapgccollege@hotmail.com  
URL: www.sakaldihapgccollege.org.in  
Telephone & Fax No.: 0542 246111

75  
आजादी-  
अमृत महोत्सव

Ref.

Date-

## Internal Quality Assurance Cell (IQAC)

### Minutes Of Meeting

A meeting of **Internal Quality Assurance Cell (IQAC)** was organized at college campus chaired by lead of the institution **Prof Pradip Kumar Pandey** a

**Following member were present.**

- |                                  |                      |
|----------------------------------|----------------------|
| (a) Prof. Pradip Kumar Pandey    | (Chairman/Principal) |
| (b) Prof. Pramod Kumar Singh     | (Convener)           |
| (c) Prof. Shamim Rain            | (Co-convener)        |
| (d) Prof. Dayanidhi Singh Yadav  | (Member)             |
| (e) Shri Sandeep Kumar Singh     | (Member)             |
| (f) Dr. Daya Shankar Singh Yadav | (Member)             |
| (g) Dr. Indrajit Singh           | (Member)             |
| (h) Dr. Pawan Kumar Ojha         | (Member)             |
| (i) Smt. Vandana Kumari          | (Member)             |
| (j) Dr. Aman Mishra              | (Member)             |
| (k) Shri Deepak Dubey            | (Member)             |
| (l) Shri Ashish Vidyarthi        | (Member)             |

### **Agenda-**

- 1- Academic Calendar of Session 2023-24
- 2- Plan of Action Session 2023-24
- 3- Annual Budget Session 2023-24

### **Decisions Taken: -**

1. Academic Calendar of session 2023-24 prepared as following.

### **ACADEMIC CALENDAR: 2023-24**

**Tentative Calendar for the Academic Year: 2023-24**

(w.e.f. 01/07/2023)

Month	Activities
July	Admission Process, PG Teaching
August	Independence Day, Plantation, UG Admission, Student Induction Program
September	National Teacher day, International Literacy Day, National Hindi day, UG Admission Student Induction Program, Semester Examination
October	Departmental Association Formation, Gandhi Jayanti, National Unity Day, Sanitation & Cleanliness Week, PG Admission

<b>November</b>	Mid Term Examination, National Education Day, Community Integration Week, Constitution Day
<b>December</b>	Workshop, Women's Empowerment Week, Semester Exam (PG & B.Ed.), PG Practical Examination, Winter Vacation
<b>January</b>	Semester Exams, National Youth Day, Rovers-Rangers Training Camp, National Republic Day, NSS Special Camp, Various Activities
<b>February</b>	Youth Festival, Extra Study Classes, Departmental Association Activities, Science Day etc.
<b>March</b>	International Women Day, Workshop, Conference, University U.G. Annual Examination
<b>April</b>	University U.G. Annual Examination and UG Practical exam, UG Semester Examination
<b>May</b>	University P.G. Semester Examination, PG practical Examination, Physical Verification of Lab, Library, Office, Equipment & Materials, etc.
<b>June</b>	Summer Vacation, Admission Process

**Total Working Days: 240**

**2. Plan of Action (POA) for session 2023-24 prepared as following.**

<b>Sr. No.</b>	<b>Action</b>	<b>Time/Duration</b>
1.	As per the guidelines of the University, admission of UG/PG Students will be held in August 2023.	August 2023
2.	Teaching Date.	September 2023
3.	Rover/Rangers Admission process.	September 2023
4.	Parents-Teachers Meeting.	October 2023
5.	Internal Seminars/Workshops.	Nov to Dec. 2023
6.	Annual Sports & Cultural Activities.	December 2023
7.	Winter Vacation.	24 Dec 2023 to 3 <sup>rd</sup> Jan 2024
8.	Responses from different stake holders.	January 2024
9.	Seven Days NSS Camp.	February 2024
10.	One Day NSS Camp as per University Instructions.	
11.	Foundation Day of the College.	14 Feb 2024
12.	Alumni Meet.	May 2024
13.	Preparation of Institutional Annual Report.	May 2024
14.	Summer Vacation	1 <sup>st</sup> June to 30 June 2024
15.	National Festivals/Academic Programmes/Awareness Programmes	Throughout the year

*Vijaya*

### 3. Budget Allocations.

Sr. No.	ITEM	Budget Allocated (in Rupees)
1.	Internal Seminars/Workshops	650000/-
2.	Books and Journals	350000/-
3.	ICT and Related teaching aids	150000/-
4.	Green Initiative	150000/-
5.	New Intra structure Furniture, Almirah Etc.	400000/-
6.	TLM and teaching Aids	50000/-
7.	Student Progression Including Student Election etc.)	300000/-
8.	Labs Instruments	500000/-
9.	Maintenance	400000/-
10.	Cultural and Sports Programmes	150000/-
11.	Rovers/Rangers & NSS	200000/-
12.	Research Project Preparation	50000/-
13.	Other Extension Activities (Blood donation etc.)	150000/-
14.	Awareness Programmes	40000/-
15.	Special Days Programmes	45000/-
16.	Celebration of National Festivals/College Foundation Day and Jayanties	100000/-
17.	Alumni Programmes	60000/-
18.	Parents-Teacher meeting	40000/-
19.	Career Counselling & Skill Development	50000/-
20.	Remedial Coaching	40000/-
21.	Coaching for competitive Exam	50000/-

*Vijendra Singh*

**Prof. Vijendra Singh**  
Coordinator IQAC  
Sakaldiha P.G. College  
Sakaldiha- Chandauli

*[Signature]*

*[Signature]*  
**Principal**

प्राचार्य  
सकलडीहा पी०जी० कालेज  
सकलडीहा-चन्दौली